

EWSHOT PARISH COUNCIL

**THE MINUTES OF THE MEETING OF EWSHOT PARISH COUNCIL  
HELD ON MONDAY 5 MAY 2025 AT 7 PM  
IN THE VILLAGE HALL**

**Present:** Cllr G Bredin (Chairman), Cllr D Morgan-Jones, Cllr D Rook and Cllr C Turner.

**In Attendance:** Alison Ball (Clerk).

<b>25/49</b>	<b>Election of Chairman for the Municipal Year</b>
	<b>RESOLVED:</b> That Councillor Gary Bredin be elected Chairman for the year 2025/26. Proposed by Cllr Rook, seconded by Cllr Morgan-Jones and agreed unanimously.
<b>25/50</b>	<b>Declaration of Acceptance of Office by the Chairman</b>
	Councillor Bredin signed his declaration of acceptance of office of Chairman.
<b>25/51</b>	<b>Election of the Vice-Chairman for the Municipal Year</b>
	<b>RESOLVED:</b> That Councillor Deirdre Rook be elected Vice-Chairman for the year 2025/26. Proposed by Cllr Morgan-Jones, seconded by Cllr Bredin and agreed unanimously.
<b>25/052</b>	<b>Apologies for Absence</b>
	Cllr E Jennings (Ewshot Parish Council). Cllr S Parker (Hampshire County Council – HCC). Cllr T Collins (Hart District Council - HDC).
<b>25/053</b>	<b>Approval of the Minutes of the meeting of Ewshot Parish Council held on 10 March 2025</b>
	<b>RESOLVED:</b> To approve the Minutes of the meeting of Ewshot Parish Council held on 10 March 2025.
<b>25/054</b>	<b>Review of the Actions/ Issues Log</b>
	The Actions/ Issues Log was reviewed and updated.
<b>25/055</b>	<b>Announcements from Chairman, Clerk and Members' Questions</b>
	None.

<b>25/056</b>	<b>District and County Council Report</b>
	None.
<b>25/057</b>	<b>Declaration of Interests and Requests for Dispensations</b>
	None.
<b>25/058</b>	<b>Public Participation</b>
	None.
<b>25/059</b>	<b>Planning</b>
	<p><b>(a) 25/00311/FUL Oaklea Farm, Redlands Lane</b> Erection of a four bedroom dwelling and cycle store with associated car parking, outdoor amenity space and landscaping following demolition of existing agricultural barn.</p> <p>As this application required a response by 1 April the following had been agreed by email and submitted before the deadline:</p> <p>“Whilst this scheme is significantly larger than the consent to convert the existing barn the design of a traditional pair of barns would sit within the landscape as the scheme already granted would ultimately result in a utilitarian look. Therefore the Parish Council wish to show support to this application.”</p> <p>This response was noted.</p> <p><b>(b) 25/00370/HOU 9 Fox Way</b> Single storey rear and side extension following demolition of existing conservatory. Changes to fenestration on rear elevation.</p> <p>As this application required a response by 8 April the following had been agreed by email and submitted before the deadline:</p> <p>No objection.</p> <p>This response was noted.</p> <p><b>(c) 25/00678/HOU 1 Redfields Meadow</b> Erection of a single storey rear extension.</p> <p>As this application required a response by 1 May the following had been agreed by email and submitted before the deadline:</p>

No Objection.

This response was noted.

**(d) 25/00391/FUL Land at Keepers Cottage, Farnham Road** Erection of a Class B8 building following the demolition of the existing Class B8 building.

It was **AGREED** to submit no objection to this application.

**(e) Additional planning applications received after publication of the Agenda**

**23/00871/AMCON Land At Watery Lane, Church Crookham** Variation of Condition 1 (approved plans) attached to Planning Permission 22/02841/AMCON (variation of condition 2 (approved plans) attached to Reserved Matters application ref:17/00264/REM (Reserved matters application for appearance, landscaping, layout and scale pursuant to 14/00504/MAJOR: Outline planning application for up to 300 residential units, land for up to 1,050m2 D1 floorspace for a GP surgery including pharmacy and up to 370m2 A1 retail floorspace for a convenience food store and associated access, open space, playing pitches including a sports pavilion, MUGA and car park, landscaping, Suitable Alternative Natural Greenspace (SANG) including car park and improvements to the A287/Redlands Lane junction. Approval of details submitted in connection with conditions 8, 9, 10, 16, 17, 18, 19, 20, 21, 24, 25, 26, 30, 34 and 36) dated 08/06/2018, as varied by non-material minor amendments ref: 17/00264/NMMA, 20/01128/NMMA, 22/00997/NMMA and 23/01054/NMMA and as per the changes listed to phase 2 and 4). To allow amendments to the previously approved Sports Pitches (a reduction in the size of pitches to be provided), re-arrangement of the parking areas associated with the sports pitches (no change to the number of car parking spaces to be provided), relocation of the store building to the south of the pavilion for ease of access, realignment of the pedestrian footpath to the northern football pitches and permanent realignment of the access road and Suitable Alternative Natural Greenspace (SANG) car park position, which was temporarily approved under Planning Permission 22/02916/FUL and updated landscaping proposals to take account of proposed amendments which are the subject of this application including the provision of a maintenance gate for the SANG, additional street furniture, lighting and hedgerow planting. (Amended description of development).

It was **AGREED** to make no comment in respect of this planning application as it did not fall within the parish boundary.

<b>25/060</b>	<b>Highways Issues</b>
	<p><b>(a) Doras Green</b>  Cllr turner advised that he had contacted the Police and Crime Commissioner (PCC) to request support for a speed reduction and/or road changes on Doras Green Lane, Heath Lane and Church Lane. The PCC had responded and the full response had been circulated by email which thanked Cllr Turner for taking the time to raise the issue but advised that concerns regarding infrastructure fell within the remit of the highways authority. The PCC had passed the correspondence over to the Constabulary's Roads Policing Team for a full response. A Traffic Management Officer had been in touch and he had confirmed that he was aware of the situation at Doras Green Lane and knew the Highway Authority's position on this location. He confirmed that the Highway Authority had recently visited the location and had decided to commission a new speed survey and to re-line the junction. He also hoped that the Vehicle Activated Sign could be expedited. He confirmed that a speed limit reduction needed to be pursued with the Highways Authority, which he understood had already been done and had been rejected. The risk at the give way junction had been addressed by upgrading it to a mandated STOP rather than GIVEWAY. Cllr Turner was disappointed with the response and would continue to work with Hampshire Highways.</p> <p><b>(b) A287 – Flooding</b>  It was noted that Surrey County Council had done an excellent job of clearing the footpath along the A287 to the Hampshire border. HCC had done some cutting back but it appeared to be the bare minimum needed to comply with the legal requirements. As it was the new financial year and new budgets were available Cllr Turner would follow this up with Hampshire Highways again. He would also chase them on the flooding at the top of the A287.</p> <p><b>(c) Review of the Highways Log</b>  Cllr Morgan-Jones advised that he had not had chance to update the log and an update would be given at the next meeting.</p>
<b>25/061</b>	<b>Litter Bin on Beacon Hill Road</b>
	It was agreed to defer consideration of this item to the next meeting.
<b>25/062</b>	<b>Hart Climate Change Engagement Group/ Net Zero Engagement Group</b>
	Cllr Morgan-Jones advised that he had nothing to report. In response to a question he confirmed that no one from the village had come forward to volunteer to be involved with the project and that he would try again once the C-ESCO was up and running and fully financed.

<b>25/063</b>	<b>Biodiversity</b>
	It was noted that Surrey Wildlife Trust (SWT) had done an excellent job of creating habitat maps of the parish which clearly set out the location of the various habitats including woodland. Cllr Morgan-Jones advised that he would create a new webpage where the maps could be displayed alongside an explanation which would allow all residents to see them. Cllr Jennings was working to make contact with the landowners of the woodland to see if they would be willing to work with SWT and the Parish Council on the best way to manage ancient woodland. In the first instance SWT wanted to arrange a meeting with these landowners.
<b>25/064</b>	<b>Fibre Optic Rollout</b>
	Cllr Morgan-Jones advised that he would provide an update at the next meeting.
<b>25/065</b>	<b>Farnborough Airport</b>
	<p>Cllr Turner advised that the CAA had published the Post Implementation Review of Farnborough Airport's Airspace Change Proposal which had found that the airspace change should be confirmed. These changes included confirmation of flight paths that would be flown consistently by Farnborough aircraft. This allowed for more efficient use of the air space, maintaining safety standards whilst having the expected impact on noise and CO2 emissions. These flight paths were over less populated areas meaning the biggest impact was on rural communities.</p> <p>The planning application for increased flight numbers at Farnborough Airport was still progressing. It was understood that Rushmoor Borough Council, the planning authority for this application, was still waiting for comments from key organisations and would not make a determination until these responses had been received.</p> <p>Cllr Turner had attending the meeting to consider the Church Crookham Noise Monitoring Report which set out an analysis of the noise data from a survey undertaken in Church Crookham.</p> <p>The next Farnborough Airport Consultative Committee was due to take place on 17 July and Cllr Turner would not be able to attend. He would ask his deputy, Cllr Jennings, to attend in his place.</p>
<b>25/066</b>	<b>Play Area Remedial Works</b>
	There had been an interim play area inspection in September 2024 by Kompan, the manufacturer of most of the equipment in the play area. The report that followed this inspection recommended a number of minor works in the play area, most of

	<p>which were low risk with two items that were medium risk. A quote had been received from Kompan to carry out these works. It was agreed that as the manufacturer of the equipment Kompan were the best placed to do the work and that quotes would not be sought from other companies.</p> <p>In addition to these works the inspection had recommended that some of the pieces of equipment be jet washed to remove algae. Kompan had provided a quote for this work along with a local company that had been recommended by a nearby parish council. The latter quote included re-staining all wood.</p> <p><b>RESOLVED:</b> To accept the quote of £4,069.49 excluding VAT from KOMPAN for the repair works to the play area.</p> <p><b>RESOLVED:</b> To accept the quote of £1,000 excluding VAT from Tactical Facilities Management for the jet washing of the play equipment.</p>
--	--

<b>25/067</b>	<b>Community Governance Review</b>
	<p>Hart District Council was currently undertaking a Community Governance Review of all towns and parishes in Hart. The purpose of the review was to enable the Council to consider what, if any, changes were needed to the current arrangements for parish and town councils. Changes could include alterations to parish boundaries, and increase or decrease in councillor numbers and the combining or abolishing of parishes.</p> <p>It was <b>AGREED</b> to authorise the Clerk to submit a response to the consultation advising that Ewshot Parish Council was happy with the current set up and arrangements.</p>

<b>25/068</b>	<b>Lengthsman Scheme 2025/2026</b>
	<b>RESOLVED:</b> To continue with the Lengthsman Scheme for 2025/2026.

<b>25/069</b>	<b>Roles and Responsibilities 2025/2026</b>														
	<p><b>RESOLVED:</b> That the following appointments be agreed:</p> <table border="1"> <thead> <tr> <th>Responsibilities</th><th>Appointment</th></tr> </thead> <tbody> <tr> <td>Traffic and Highways</td><td>Cllr Turner   Cllr Morgan-Jones</td></tr> <tr> <td>Planning</td><td>Cllr Rook</td></tr> <tr> <td>Estates</td><td>Cllr Bredin   Cllr Jennings</td></tr> <tr> <td>Finance</td><td>Cllr Turner</td></tr> <tr> <td>Responsible Finance Officer (RFO)</td><td>Parish Clerk</td></tr> <tr> <td>HR and Standards</td><td>Cllr Turner   Cllr Jennings</td></tr> </tbody> </table>	Responsibilities	Appointment	Traffic and Highways	Cllr Turner   Cllr Morgan-Jones	Planning	Cllr Rook	Estates	Cllr Bredin   Cllr Jennings	Finance	Cllr Turner	Responsible Finance Officer (RFO)	Parish Clerk	HR and Standards	Cllr Turner   Cllr Jennings
Responsibilities	Appointment														
Traffic and Highways	Cllr Turner   Cllr Morgan-Jones														
Planning	Cllr Rook														
Estates	Cllr Bredin   Cllr Jennings														
Finance	Cllr Turner														
Responsible Finance Officer (RFO)	Parish Clerk														
HR and Standards	Cllr Turner   Cllr Jennings														

	Fundraising	Cllr Jennings
	Operational Risk Management and Contingency Planning	Cllr Morgan-Jones
	Rural High Speed Broadband Project	Cllr Morgan-Jones
	Net Zero/ Biodiversity	Cllr Morgan-Jones
<b>Representatives</b> <ul style="list-style-type: none"> <li>• Ewshot Village Hall: Cllr Jennings</li> <li>• Crookham Alms-houses: Cllr Jennings</li> <li>• Farnborough Airport Consultative Committee: Cllr Turner (Deputy: Cllr Jennings)</li> </ul>		

<b>25/070</b>	<b>To appoint the Internal Auditor for 2025/2026</b>
	<b>RESOLVED:</b> To appoint Mike Platten of April Skies as the Internal Auditor for 2025/2026.

<b>25/071</b>	<b>Review of Banking Arrangements and Insurance</b>
	<p>The Clerk advised that the one year bond with Cambridge and Counties had matured and she had conducted a review of the accounts available for re-investment of the money. An email had been circulated prior to the meeting with the options.</p> <p><b>RESOLVED:</b> That the money at Cambridge and Counties be re-invested in a new one year bond and that additional funds of £60,000 be added to this account.</p> <p>It was noted that the insurance was renewed on 13 April.</p> <p>It was noted that the direct debits for paying the electricity and water bills would continue during 2025/2026.</p>

<b>25/072</b>	<b>Appointment of Bank Signatories</b>
	<p>It was noted that all councillors were appointed as Bank Signatories with the majority having online access.</p> <p><b>RESOLVED:</b> That the current arrangements were acceptable.</p>

<b>25/073</b>	<b>Adoption of Internal Auditors Report</b>
	<p>It was noted that the internal audit for 2024/2025 had recently been completed and the report of the auditor had been circulated. There were two recommendations in the report which were addressed at items 25/077 and 25/081 below.</p> <p><b>RESOLVED:</b> To accept and note the report of the internal auditor for the year 2024/2025.</p>
<b>25/074</b>	<b>To confirm no conflicts of interest with BDO LLP</b>
	<p><b>RESOLVED:</b> That the Parish Council had no conflicts of interest with the external auditor firm BDO LLP.</p>
<b>25/075</b>	<b>To receive and approve the Summary of Accounts for the year ended 31 March 2025</b>
	<p>Prior to the meeting the Clerk had circulated a summary of the 2024/25 accounts which had already been subject to internal audit.</p> <p><b>RESOLVED:</b> That the summary of the accounts for 2024/25 be approved.</p>
	<b>Approval of Annual Return for the year ended 31 March 2025</b>
<b>25/076</b>	<b>RESOLVED:</b> To approve Section 1 – The Annual Governance Statement 2024/25 as completed by the Clerk.
<b>25/077</b>	<p><b>RESOLVED:</b> To approve Section 2 – the Accounting Statements 2024/25 as completed by the Clerk.</p> <p>Both sections were signed by the Clerk/RFO and Chairman of the meeting as appropriate.</p> <p>(NOTE: As recommended by the internal auditor the figure in box 9 ‘fixed assets’ for year ending 31 March 2024 had been revised to include a slide that had been missed off the asset register in previous years. The form had been marked ‘restated’ to highlight this change. )</p>
<b>25/078</b>	<b>To approve the dates for Electors Rights</b>
	<p>The Clerk advised that each year the Parish Council set a period of 30 working days (which must include the first 10 working days of July) during which the accounts would be available for inspection by the public. It was suggested that the period</p>



	<p>commence on 3 June and end on 14 July as this was as soon as possible whilst complying with the requirements of the legislation.</p> <p><b>RESOLVED:</b> That the period for the inspection of the accounts commence on 3 June 2025 and end on 14 July 2025.</p>
--	---

<b>25/079</b>	<b>Review of Financial Regulations</b>
	<p>New model Financial Regulations had been produced by the National Association of Local Councils in 2024. This model had been reviewed and adapted for Ewshot Parish Council taking into account the provisions in the current Financial Regulations and what was suitable for a small parish council. This revised document had been circulated prior to the meeting and was recommended by the Clerk for approval.</p> <p><b>RESOLVED:</b> That the revised Financial Regulations as circulated be approved.</p>

<b>25/080</b>	<b>Review of Standing Orders</b>
	<p>The Standing Orders had been revised based on the latest model produced by the National Association of Local Councils and had been circulated prior to the meeting.</p> <p>It was <b>AGREED</b> to defer a decision on this until the next meeting to allow more time for councillors to look at the detail.</p>

<b>25/081</b>	<b>Summary of Payments and Receipts for Q4 to 31 March 2025</b>
	<p>A summary of the figures for quarter four had been circulated prior to the meeting. This also showed the total spend to 31 March across the budget headings against the budget for the year.</p> <p>It was noted that the general reserve was too high which had been picked up by the internal auditor. It was agreed that a new fund be set up for the repair/maintenance/replacement of the car park surface and that £10,000 be transferred from the general reserve to this new fund. In addition £10,000 should be transferred from the general reserve to the Tennis Court fund and £5,000 from the general reserve to the Play Area fund.</p> <p>It was suggested that a meeting be held with Hampshire Highways to discuss minor maintenance tasks that could be carried out by the Parish Council.</p> <p><b>RESOLVED:</b> To approve the summary of receipts and payments for quarter four and that the reserves be amended as above.</p>

<b>25/082</b>	<b>Bank Reconciliation to 31 March 2025</b>
	The RFO had produced a bank reconciliation to 31 March 2025 which had been circulated prior to the meeting.
	<b>RESOLVED:</b> To accept the bank reconciliation to 31 March 2025.

25/083	Approval of Payments	
	The following payments were approved:	
		POWER TO SPEND
April Payroll	£613.92*	LGA 1972 s111
May Payroll	£613.72	LGA 1972 s111
HMRC - April tax	£17.20	LGA 1972 s111
HMRC – May tax	£17.40	LGA 1972 s111
Lloyds – account charge – taken on or before 18 <sup>th</sup> of each month	£4.25	LGA 1972 s111
Castle Water – water bill (March)	£6.26**	LGA 1972 s111
Castle Water – water bill (April)	£14.13**	LGA 1972 s111
Castle Water – water bill (May)	£14.13**	LGA 1972 s111
Castle Water – water bill (June)	£14.13**	LGA 1972 s111
Scottish Power – electricity bill (April)	£25.58**	LGA 1972 s111
Scottish Power – electricity bill (May)	£25.58**	LGA 1972 s111
Larkstel – Bin emptying (April)	£226.09	Litter Act 1983 s5-6
Larkstel – Bin emptying (May)	£226.09	Litter Act 1983 s5-6
NJL Box Green – Grass Cutting (March)	£351.60*	Open Space Act 1906 s9-10
NJL Box Green – Grass Cutting (April)	£703.20	Open Space Act 1906 s9-10
HALC Affiliation Fess and NALC Levy	£469.00	LGA 1972 s143
Community Heartbeat Trust – defib annual support	£151.20*	Public Health Act 1936 s234
April Skies – Internal Audit	£190.00	LGA 1972 s111
BDO – External Audit	£210.00	LGA 1972 s111
BJ Cranstone – repairs to car park surface and new rubber matting under benches	£1,032.00*	RTA 1984 s57
Clear Councils – Insurance Premium	£747.22*	LGA 1972 s111
* Already paid – agreed by email and from within existing budgets		
** Paid monthly by direct debit		

<b>25/084</b>	<b>Date of Next Meeting</b>
	It was noted that the next meeting would take place on 9 June 2025.

<b>25/085</b>	<b>Any Other Business</b>
	<p>At the last meeting it had been noted that a resident had made a complaint about the use of a private swimming pool at Broomhill for commercial swimming lessons. There was a particular concern with regard to parking arrangements. This had been reported to Planning Enforcement and it was understood a site visit had been carried out. The Clerk would go back to the member of the public.</p> <p>It was noted that there was a car in the car park that had not been moved for several days and as it had no MOT or tax it was likely abandoned. It had been reported to the Police and HDC. As it was not on the highway and not a public danger neither body was prepared to remove it. The Clerk would look into the process for removal.</p> <p>The Chairman advised that he would put the flag up for VE day and he asked if there were any volunteers in the village who would be willing to take on responsibility for the flag.</p> <p>Cllr Turner advised that he was currently storing some cricket and rounders equipment that had been donated by a resident who would like it to be available for residents to use on the recreation ground. The Clerk would ask the Village Hall Committee if there was space in the village hall to store this and if so if a process could be established allowing residents to borrow it.</p> <p>It was suggested that an article be put in the parish magazine advising residents how to join the mailing list for the parish council.</p>

**The meeting ended at 8.01pm**

**Signed.....**

**Dated.....**